

# Ernest Bevin College

## Special Educational Needs and Disabilities (SEND) Information Report

As a maintained school, Ernest Bevin works within the Wandsworth Local Authority guidance on provision for children/ young people with SEN in mainstream schools which explains the ways pupils and students with different additional needs are provided for within the school/ college.

For more information about the Wandsworth Local Offer access the link below and search for Ernest Bevin College [www.wandsworth.gov.uk/localoffer](http://www.wandsworth.gov.uk/localoffer)

At Ernest Bevin College all students regardless of their particular needs, are offered inclusive teaching which will enable them to make the best possible progress in college and feel that they are a valued member of the wider college community. We are able to provide support for students with communication and interaction, cognition and learning difficulties, social, mental and health problems or sensory or physical needs.

At Ernest Bevin College, our Special Education Needs Co-ordinator is Mrs M. McIvor. She can be contacted on 020 8672 8582 and her email address is [senco@ernestbevin.london](mailto:senco@ernestbevin.london)  
We have a designated SEN Governor, Ms C. Carroll.

### **How accessible is the school environment?**

Ernest Bevin College is a 3 storey building which is wheelchair accessible on the ground floor only. There are additional teaching blocks including the Science & Art departments, temporary classrooms and a separate Sports building and Sixth Form block. The Sports department has disabled changing, toilet facilities and a lift. We would ask parents to consider accessibility when applying for a place at Ernest Bevin and we can involve the Occupational Therapist from the Local Authority in these discussions if required. When your child/ young person (YP) first joins the college, we will ask you to let us know of any mobility or access issues.

### **What should I do if I am concerned about my child's/ YP's progress or special educational needs?**

As for all concerns in the first instance contact your child's tutor either by telephone, write a note in his/her planner or email.

The tutor will raise your concerns with the Head of Year and where necessary with the Head of Department. Specific concerns would be discussed at Year Level and at Subject Department level. Teachers in conversation with Parents/Carers would discuss and agree actions which would be reviewed within a specified timescale.

Where the concerns are about statutory provision the SENCo will discuss the individual case with the Principal.

### **How does the college decide whether a child/ YP has special education needs (SEN) and what extra help they need?**

Our college works closely with the primary school SENCos and we plan for, monitor and manage SEN students transitioning from primary school to secondary school and across the other key phases to ensure we are prepared for students with additional needs as they arrive. In some cases the SENCo will visit the Primary School in advance of the student arriving to Ernest Bevin.

Where SEN needs are known to the school the student and parents are interviewed on transition by the SENCo. Ernest Bevin follows a clear process when initial concerns are raised about student progress or unidentified SEN needs (see SEN Identification Process).

The SENCo will establish a clear analysis of the student's needs drawing on the subject teacher's assessment and knowledge of the student, and the tutor's knowledge of him, his rate of progress, achievement and behaviour and his development in comparison to his peers.

The views of the parents and the student's own views will be vital and where relevant the views of external agencies will be sought. All parents will be informed in advance if their child/ YP is identified as requiring additional support.

SEN specific targets for students with SEN are included in Individual Learner Plans. The plan will set SEN targets, e.g. SALT targets, and the necessary provision to meet those targets. The provision may involve interventions and support programmes to help the students and to meet their individual needs. These targets are monitored and reviewed regularly by the Learning Support Assistant and the student. The Individual Learner Plans are overseen by the SENCo, they are shared with parents each term.

For most students with SEN a Learner Profile with a description of the student's needs, diagnosis (if any), individual strengths and learning/ behaviour support needs and suggested classroom support strategies will be deemed appropriate. Learner profile is shared with all adults working with the student.

### **How will I know how my child/ YP is doing and how will you help me to support my child's/ YP's learning?**

Your child's/ YP's progress is assessed every 6 weeks by their Subject teachers. All Parents receive a termly written report outlining pupil progress. At Key Stage 4 and 5 progress is assessed against examination grades. There are Parents Evenings for all year groups. There is an Options Evening in Year 9 to support and guide you and your child/ YP through the KS4 curriculum. There is also a Sixth Form advice evening for students in Year 11. At these Parents Evenings you will have an opportunity to talk with all of your child's/ YP's teachers and the SEND Team are available for individual parent consultation.

If your child/ YP requires more targeted support you will be invited to attend a TAC meeting (Team Around the Child) to review his targets and to discuss future support plans. We value these three way meetings and see the involvement of parents and students at the meeting as vital to support progress.

Additional meetings are available by request (email or telephone the school) and for students with a high level of need, regular contact with the Learning Support Assistant (LSA) is encouraged. We welcome parental involvement in college life and constructive feedback enables us all to support learning. Occasionally feedback is sought formally through questionnaires.

Parents/Carers will be informed when any intervention is put in place. This will briefly outline the intervention support and show how the agreed outcomes are to be achieved.

Research shows that parental involvement has a significant impact on the progress that students make in college. We encourage regular communication with parents and carers. Students are given regular homework which is marked and feedback is given.

When students join in Year 7, parents are invited to an Induction Evening and staff will suggest ways of supporting their child, YP's learning. At parents' evenings staff will give suggestions to parents of ways to support their child/YP as an individual. The college also holds termly parent coffee mornings when parents can meet with senior members of staff and raise concerns.

### **How will my child/YP be involved and consulted?**

Assessment for learning lies at the heart of teaching and learning. All teachers provide quality verbal and written feedback to support students to make progress.

Targeted students will be supported to understand verbal and written feedback by their allocated Learning Support Assistant (LSA). These students will also be monitored and assessed against their individual targets within every lesson in which they are supported.

Students play a very important part and are fully involved in the setting of and the reviewing of their targets. The Learning Support Assistant supports the student to set specific, measurable, achievable and realistic targets (SMART) and gives regular feedback on how he is doing in lessons and what more he may need to do to fully achieve these targets.

### **How do you assess and review my child/ YP's progress?**

- All student undertake assessments prior to joining Year 7. These assessments are used to help organise students into teaching groups. The SENCo has access to these results.
- All students (Year 7 to 11) will use Star Reading assessments throughout the year to monitor progress in reading.
- Parents and students with Education, Health and Care Plans meet on a termly basis where progress is monitored against the short term targets as set out in the EHCP and broken down further in the Individual Learner Plan.
- Targeted SEN student's progress in the Star Reading assessments will be monitored by the SENCo and the LSA.
- All SEN targeted interventions have agreed objectives with clear entry and exit criteria and these are reviewed on the completion of the intervention.
- The SENCo reports within the college to the college's Senior Leadership Team and to the Governing Body on a regular basis.
- Students who have Education, Health and Care Plans also have their progress formally reviewed in Annual Review Meetings with parents and where appropriate attended by any or all professionals supporting the child/ YP.

### **How is teaching and the curriculum adapted to my child/ YP's needs?**

The subject teachers deliver high quality teaching, differentiated for individual students and this is our first step of the SEND graduated approach in responding to students with SEN. The lessons are designed to provide both challenge and support. All students are entitled to equivalent learning opportunities, a broad, balanced, relevant and differentiated curriculum, and where a student's needs are additional to and different from the majority of his peers. LSAs work closely with subject teachers to ensure that students with additional needs can fully access all learning activities. Subject teachers provide an ICT rich environment for all students and targeted students can use and access additional resources when necessary and if appropriate. Where a student is receiving targeted support the parent will be informed of the support.

### **How we support students with their literacy and numeracy development:**

- All students are supported to develop their literacy and numeracy skills through high quality teaching. The curriculum is designed to support all students to make the expected level of progress. Teaching groups are mixed ability and the foundation groups across key stage 3 are taught within smaller classes.
- Literacy progress is monitored using Star Reading assessments. Students take a quiz at the end of each completed book. Progress against these tests is monitored by your child/YP's tutor.
- Targeted students who struggle with reading will have timetabled small group interventions using either Read Write Inc or Rapid Read schemes.
- All students have access to a large number of resources including on line resources, mymaths and Mathswatch. Both of these websites provide resources and are levelled to target particular mathematical concepts and built on acquisition of key skills. Students also have access to canvas (the school's VLE) and within the mathematics area all students have entry to on -going work. A homework book has been uploaded to allow additional practice at home, with parental assistance. KS4 students also have access to GCSEPod.
- All SEND students have access to Study Plus from 3.30-4.30pm, three afternoons a week, which is a fully staffed space to provide support with homework tasks, revision and provide additional literacy and numeracy support.
- All students have a log in the Canvas site where they can complete homework tasks and find additional curriculum exercises. Parents can also check in on their child/YP's progress.

### **What specialist services from outside does the college use to help meet children/YP's needs and how do you work together?**

The College has access to the full range of Local Authority specialist services in education, health and social care. See the LA local offer.

These include: Educational Psychology Service, Wandsworth Speech and Language Secondary Service, WAAS (Wandsworth Autism Advisory Service), Catch22 – Young Persons' Health, Youth Support Team, National Health Service School Nurse, Wandsworth approved Alternative Provision providers, including Road to Success (R2S), Educational Welfare Service, CAMHS (Child and Adolescent Mental Health Service), Visual and Hearing Impairment support services, Occupational Therapy services.

Referrals are made through the SENCo. Professionals are invited to meetings and reviews as and when appropriate. There is a weekly multi-professional Inclusion Panel.

### **How are children supported when changing schools or transferring to other education, employment or training?**

Your child/YP will have a one-to-one meeting with a Personal Careers Advisor in year 11, who will advise on suitable post-16 courses. At Key Stage 5, all students have a timetabled Careers lesson and a one-to one meeting with a Personal Careers Advisor.

### **What support is there for my child/YP's emotional well-being?**

- Your child/YP's tutor plays a key role in developing their emotional wellbeing. The tutors see their tutees twice daily and the tutor should always be the first point of contact if you or your child/YP has any concerns.
- Bevin Values assemblies are delivered weekly to all students across the college.
- All students are taught SMSC and SRE in a PSHE period and tutor time.
- The college has a Designated Lead for Mental Health (Mr McCarthy) and a range of services to support young people's emotional wellbeing, these include Student Wellbeing Co-ordinator, Targeted Youth Support Team Worker and in College there is access to the Student Support Service.
- The college runs a daily lunchtime Social Skills Student Lunch Club. The club is primarily for any student who may need additional support in developing friendships, settling in to secondary school and any student who is anxious for whatever reason. All referrals to the Social Skills provision are made through the SENCo.
- All students are encouraged to participate in the range of extra-curricular activities and clubs available at the college. The SENCo understands the importance sports can play in developing a student's wellbeing and encourages students to join both lunch time and after school clubs.
- All students receive an annual assembly and regular guidance around bullying and cyber-bullying. Students can share concerns anonymously on the Sharp system via the college internet.

### **What support is there for my child/YP's medical needs?**

Students with medical needs have the same admission rights as other students. Most of our students with medical needs attend college regularly and can take part in normal activities, sometimes with support. Ernest Bevin College has developed policies on managing medicines and has put in place effective management systems to support individual students with medical needs.

If your child/YP has a medical condition that requires medication, their name will be held on our college medical database. All staff have access to medical information to all students who are identified as having clear medical needs.

Where your child/YP has a high-level medical need, a meeting will be held with parents/carers, Inclusion Lead and college's health coordinator, to explain our health and safety policy and procedures. For those students, guidance from our designated school nurse will be sought alongside relevant medical care plans. Prescription medicines are all kept in the medical room and are managed and supervised by medical room staff. If your child/YP is on the medical register, you will be sent a letter annually requesting you to update us on their current medical condition and prescribed medication.

### **What training and specialist skills do the staff supporting students with SEN have or are having?**

All Departments, Learning Support Staff, Teaching (including Beginner Teachers and Newly Qualified Teachers) and Support Staff take part in an on-going training programme which includes the 4 aspects of the 2014 Code of Practice. This includes sessions on Social Emotional and Mental Health, Hearing Impairment, Attention Deficit and Hyperactivity Disorder, Autistic Spectrum Disorder (ASD); Speech, Language and Communication Needs (SLCN); Dyslexia.

All staff and receive annual PREVENT training and we have held a session for parents. All Staff have statutory safeguarding training.

The SEN Department is managed by the SENCo who has a specialist post-graduate qualification (National Award for Special Educational Needs Coordination).

### **How will my child/YP be included in activities outside of the classroom?**

As a specialist Sports, Maths and Computing college, Ernest Bevin College offers a range of extracurricular activities to all students. All young people are actively encouraged to choose a sport from the extensive range on offer, including swimming, judo, volleyball, football, rugby, athletics, hockey, table-tennis, cycling. The Duke of Edinburgh Scheme is active within the college and at all levels and the Combined Cadet Force has recently been offered to students in Years 10 & 11. Sports activities take place at lunch-time, after-school and at weekends. Additional adult support and mentoring from our sports partner Greenhouse includes specialist coaches and apprentices being available to both support activities outside the classroom.

A number of non-sports related enrichment activities and clubs are offered and accessible to all students including Baking club, Film Club, Choir and various music bands. There are also numerous curriculum-based clubs such as Science, ICT, Art and Maths Club which your child/YP can sign up for.

We run many college trips (including some residential trips) during the academic year which are open to all students. All external college trips are risk assessed and the College ensures there is the required student – adult ratio to include students with Education, Health and Care plans.

Where we feel it is necessary for some students we will invite Parents or Carers to meet with college staff to plan appropriate support.

### **How can parents and carers get involved in the school more generally?**

We fully recognise the importance of close liaison between the college and home, effectively providing support for students' education. Parents are able to access the school website and can communicate with school through email, by phone or via the student planner. Parents can put themselves up for election to the Governing Body. Parents are welcome to the regular coffee mornings or to join Friends of Ernest Bevin School (FEBS) if they wish to become more involved in the college's life.

### **What should I do if I am unhappy with my child/YP's support or progress?**

In the first instance you should speak to your child/YP's tutor. Where you continue to have concerns you can speak to the Head of Year and the SENCo.

If your concerns are unresolved you should follow the college's complaints policy which can be found on the college website or on the Wandsworth council website.

### **Where can I go for further advice and support?**

- The Wandsworth Information, Advice and Support Service (WIASS) for parents/carers of children with SEN/disability) provides an impartial and confidential service to all parents of children with SEND. Visit their website at - <https://www.wandsworth.gov.uk/pps> or telephone 020 8871 8065
- The Wandsworth Parents' Forum "Positive Parent Action" works with the Council to improve all provision for children and young people with SEN and Disabilities aged 0 to 25. If you want to get involved in influencing services visit their website at [www.positiveparentaction.org.uk](http://www.positiveparentaction.org.uk) or telephone 07496 600171.

- More information about Wandsworth's local offer of services and support for children and young people with special needs and disabilities in Wandsworth can be found on the Local Offer website  
at [www.thrive.wandsworth.gov.uk/kb5/wandsworth/fsd/home.page](http://www.thrive.wandsworth.gov.uk/kb5/wandsworth/fsd/home.page) .  
THRIVE Online (previously The Family Information Service) helpline is open from 9am to 5pm, Monday to Friday on 020 8871 7899. Or  
email [thriveonline@wandsworth.gov.uk](mailto:thriveonline@wandsworth.gov.uk) .

**The information in this report is accurate now, but we regularly review and make changes to what we offer and keep this information as up to date as possible.**

**Feedback** This offer is intended to give you clear, accurate and accessible information. If you would like to comment on the content of the offer or make suggestions to improve the information, please email [senco@ernestbevin.london](mailto:senco@ernestbevin.london)



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**Report reviewed:** January 2021

**Next review:** October 2021

## Appendix A: Identification of SEND

