

**Ernest Bevin College
Job Description**



Title: Vice Principal (Teaching and Learning)	Salary Scale: L19-23 (£73,715- £80, 472)
Supported by and reporting to: The Principal	Assisted By: Teaching and non-teaching staff

Teaching standards as of Sept 2012, together with the statements specific to this post as below:

<p>Personal and Professional Conduct</p>	<ul style="list-style-type: none"> • As set out in the standards
<p>Leadership and Management</p> <p>The Vice Principal should provide leadership for Teaching and Learning across the college. In addition s/he should support, challenge, motivate and develop teachers and tutors in order to secure improvements in students' achievement by:</p>	<ul style="list-style-type: none"> • As set out in the standards • Leading on the day to day management of the college • Building up and maintaining positive relationships with staff, pupil, parents and external partners • Leading and supporting middle managers • Possessing the analytical, interpersonal and organisational skills necessary to work effectively with staff and leadership teams beyond our college • Providing strategic leadership for improving identified areas of the college and taking ultimate responsibility for these • Undertaking any other duties as may be requested by the Principal from time to time • Deputising for the Principal
<p>Strategic Planning</p> <p>Within the context of the college's aims and policies, the Vice Principal should develop and implement policies, plans, targets and practices by:</p>	<ul style="list-style-type: none"> • As set out in the standards • Leading on responses to local and national changes • Working closely with the Leadership Team in taking a leading role in developing, implementing and evaluating policies and practices that contribute to college improvement. • Monitoring the quality of teaching, learning and curriculum development across the college • Having the commitment and energy to work beyond the college day • Exploiting opportunities for success and removing barriers to achievement for pupils and staff

<p>Teaching and Learning</p> <p>The Vice Principal should use the processes of review and evaluation in order to sustain effective teaching and learning. Target setting will be used to ensure that the year group is, and individual students are, accountable for their achievements by:</p>	<ul style="list-style-type: none"> • As set out in the standards • Strategically leading all aspects of teaching and learning through evaluating the current quality of teaching and learning and providing a clear action plan for improving this • Liaising with Middle Managers in monitoring the quality of teaching and learning within departments • Continuously evaluating the effectiveness of our teaching and learning for education in the 21st century and to provide the vision to drive its development • Leading on monitoring and evaluating learner experience within the classroom • Leading, monitoring and reviewing the teaching and learning quality assurance procedures • Using local and national statistical data and other information in order to judge the effectiveness of teaching and a basis for improving teaching and learning • Using local and national statistical data and other information, in order to provide a comparative baseline for evaluating learners' progress and attainment • Consistently demonstrating outstanding and innovative pedagogical practice • Analysing statistical information in order to evaluate the effectiveness of teaching and learning across the college. • Monitoring and analysing assessment data to monitor pupil progress
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The above responsibilities and duties will be undertaken in addition to the duties of a schoolteacher contained in the School Teachers' Pay and Conditions Document. This job description does not direct the particular amount of time to be spent on carrying out the above duties and responsibilities and no part of it may be so constructed. This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and may be subject to modification or amendments at any time after consultation with the post holder.

November 2020