

Ernest Bevin College



Parent Information

Booklet 2022-2023



Welcome to Ernest Bevin College, a place with a tremendous amount to offer including rich experiences inside and out of the classroom and a place where your son can achieve and flourish.

We deliver a broad and challenging curriculum that will ensure your son can find his passion and energy to achieve to his highest potential.

Our boys achieve progress scores above the National Average for boys. We are proud of their success and we expect every boy to take pride in their work and be the very best that they can. We have high expectations in both our academic and pastoral duties of care to our students. We are fully committed to ensuring that the students get the best experience from what a school can offer. This starts first and foremost in the classroom where we strive for excellence in our day-to-day teaching and learning. As a result, we share our students' pride in their exam success and the opportunities they are given. On top of this, each member of staff has a responsibility for the well-being and safeguarding of all our students; we will continue to support young people to uphold our values.

We aim to be a college that nurtures an aspirational attitude in our students, providing success for all through academic, creative, vocational and sporting endeavour. We value the individual, as well as the community as a whole, and we strive for a welcoming and inclusive environment, helping our students to grow into compassionate and conscientious global citizens.

Your son is truly special to us and we will take good care of him on the next stage of his learning.

Tracy Dohel, Principal



Times of the college day

Students must be in college by 08.40

Monday, Wednesday, Thursday, Friday

Registration and Assembly	08.45	-	09.05
Lesson 1	09.05	-	10.05
Lesson 2	10.05	-	11.05
Break	11.05	-	11.20
Lesson 3	11.20	-	12.20
Lesson 4	12.20	-	13.20
Lunch	13.20	-	14.00
Lesson 5	14.00	-	15.00

End of college day - 15.00

Tuesday

PSHE	08.45	-	09.30
Lesson 1	09.30	-	10.25
Lesson 2	10.25	-	11.20
Break	11.20	-	11.35
Lesson 3	11.35	-	12.30
Lesson 4	12.30	-	13.25
Lunch	13.25		14.05
Lesson 5	14.05	-	15.00

End of college day - 15.00

Parents: How can you help?

- Please familiarise yourself with your son's timetable
- Ask him how specific lessons went each day
- Check that he has done the homework and has everything he needs for the next day's lessons

College Uniform

Every student is expected to wear compulsory college uniform as shown below.

- Black Blazer with EBC Phoenix logo pre-embroidered on pocket
- Tie in year colour (Blue)
- Black tailored trousers
- White shirt with collar
- Black leather shoes (no trainers)
- Black V-neck jumper



School Uniform Direct is the supplier of Ernest Bevin College approved uniform and sports-wear. They also sell plain trousers, shirts, jumpers and shoes. You can purchase uniform online at

[School Uniform Direct](#)

Tel: 020 8544 5440 or visiting their store at Unit 5, Mitcham Industrial Estate, Streatham Road, Mitcham, CR4 2AP.

Equipment List

All students should have the following equipment with them each day:



- Pens, pencils and a small set of colouring pencils
- Basic scientific calculator
- Geometrical instrument set
- Eraser (note Tipex or its equivalent is not permitted)
- Reading Book (to be carried at all times)
- A sturdy bag to carry books and equipment
- Sports kit appropriate to the day's activities

Parents: How can you help?

- Please check your son is wearing the correct uniform each morning before leaving for college
- Encourage your son to pack his college bag the night before
- Please write your son's name on clothes, his college bag and PE kit
- Please check college requirements before buying new school shoes
- Encourage your son to bring in a reuseable water bottle each day

Sports Kit

Sports kit should be brought in to school in an appropriate bag on the days it is needed.

- Black shorts
- EBC sports top
- Football socks
- Trainers/Football Boots depending on activity
- Swimming trunks, towel & goggles when swimming is timetabled



Clubs

There is a wide range of extracurricular clubs and activities taking place at Ernest Bevin. Extra curricular activities range from homework clubs to clubs based on college subjects and a wide selection of sports.

Attending extracurricular clubs helps to develop emotional, social and interpersonal skills and improve resilience and confidence. They are also a great way to make friends and have fun. We strongly encourage students to try as many activities on offer as possible and commit to at least one or two a week.

The extracurricular clubs timetable is available on the [college website](#) and Edulink App.



Lost Property

Please name all items of college uniform and equipment to ensure they can be returned to your son if they are found. Any unnamed items will be kept in the college office and parents are encouraged to enquire about any items that have gone missing. PE kit will be kept in the PE office and boys who have forgotten their kit may be able to borrow items if available. At the end of each term, any remaining unclaimed items of clothing that cannot be returned to their owners will be donated to a local charity shop.

Parents: How can you help?

- Please encourage your son to make sure he brings all of his PE kit home each day
- Talk to your son about the clubs and what he is interested in
- Label everything!
- If your son loses an item of clothing, telephone or drop in to the college office

Refreshments and meals

College meals are provided by [Edwards & Ward](#) caterers who prepare food on site that fulfils all current Government requirements for healthy living. A range of sandwiches and hot snacks are available at break.

At lunchtime there is a choice of three main meals or pasta, soup, baked potatoes and dessert along with sandwiches and baguettes. A vegetarian option is available every day and all meat is halal.

We operate a cashless biometric system to pay for meals to make the dinner service as speedy as possible.

Students are welcome to bring a packed lunch; this should be eaten in the lunch hall. Jugs of water are available free of charge in the lunch hall. We encourage families to provide healthy packed lunches. Students should not bring in sweets, chewing gum, fizzy drinks or energy drinks.

Cashless School

At Ernest Bevin College we use ParentMail to enable parents to pay for food, trips and other items using their website, mobile phone app, or use the large network of PayPoint locations in convenience stores and supermarkets around the country.

Parents will be given information about how to set up a personal account when their son joins the college.

Breakfast Club

EBC offers a free Breakfast Club for all students from 8-8.30am by the student entrance. Students are given a healthy breakfast of toast, and fruit. Research has shown eating a healthy breakfast improves student concentration in morning lessons.

Free School Meals

Free school meals are available to any eligible students.

If you think your son may be eligible please ask the college office for an application form or visit the local authority (where you are resident website and complete the application.

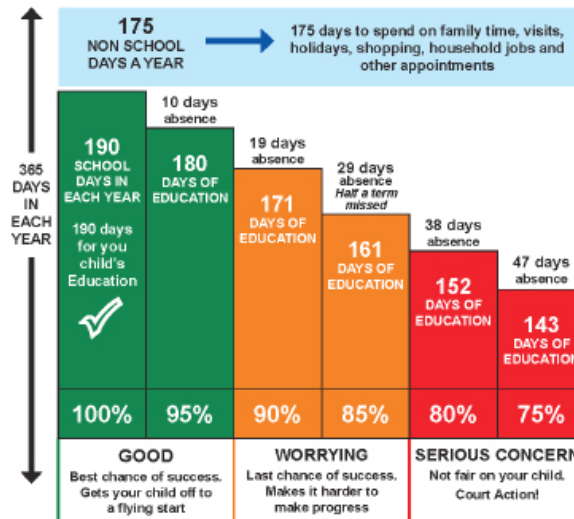
Please note free school meals entitlement does not roll over automatically from primary school, you will need to reapply.

Parents: How can you help?

- Please talk to your son and encourage him to eat healthily
- Please do not let him bring in foods high in sugar or caffeine
- Please ensure there is enough money on his +Pay account to pay for lunch
- Please apply for free school meal entitlement as it enables the college to claim for additional resources and can support your son to attend trips etc

Attendance and Punctuality

The college has very high rates of attendance and punctuality; these contribute to our academic success. Regular attendance and punctuality is crucial to learning.



The college has an electronic system to register both daily college and individual lesson attendance. Parents are alerted to late registrations or non-attendance by an Edulink message in the morning after the registers have closed.

ILLNESS

Should a student be unwell, parents should telephone the college on **0208 672 8582** or send a message via the **Edulink app**. This message should include your son's name, tutor group and reason for absence.

LATECOMERS

Latecomers should sign in at the student entrance or reception. An appointment card must be shown if lateness is due to an appointment. A detention will be set for the same day if there is no acceptable reason for lateness.

TERM TIME ABSENCE

Holidays should not be taken in term time and written permission should be sought, from the Principal in advance, if extreme circumstances lead to parents wishing to take a student out of college during term time. The form for this can be found on the college website. No travel or arrangements should be booked unless permission is granted.

Parents: How can you help?

- Please ensure your son has excellent attendance – aim for 100%
- Please help your son to arrive on time for school each day. We recommend all students are on site by 8.40am but the college is open to students from 8am for breakfast club. Students must be in their tutor room by 8.45am
- If you have to report an absence please telephone the college or report using the Edulink app by 8.30am
- Please do not book holidays during the college term
- Please try and book medical and dental appointments outside of college hours and non-emergency appointments for the college holidays

Keeping in contact

At Ernest Bevin College we recognise the importance of working in partnership with parents. In Year 7, we would recommend you contact your son's tutor or head of year in the first instance.

Ernest Bevin uses the Edulink app to keep in contact with parents and families. This enables you to feel as much a part of your son's education as possible by providing daily updates on achievement and behaviour. Edulink is a free parent app that you should download to your smartphone as soon as your son starts at the college to enable us to send messages straight to your phone. The app will automatically sync with your son's records by using your phone number so please ensure you keep the college up to date with any changes.

We will send messages directly to the app telling you important information about your son's education and to remind you of events such as parents' evening taking place in college.

You can contact us:

By Edulink app:

The Edulink app can be downloaded free of charge on to your smartphone via Google Play or Apple store. Once you have installed the app search for Ernest Bevin College and follow the simple instructions. It will take 24-48 hours for the system to synchronise with your son's records at school.



By Telephone:

Contact the college office directly on 020 8672 8582 and ask to be put through to the relevant member of staff. If they are unavailable please leave a message and it will be passed on to the member of staff. The majority of our staff are with students during the college day so they may need to call back at the end of teaching time.

By email:

Contact mail@ernestbevin.london. Emails will be forwarded to the relevant member of staff.

Via the Student planner:

Parents should sign the planner every week to indicate they have checked homework has been completed. You can also write messages to the tutor or subject teacher in the planner.

In person:

If you would prefer to speak to a member of staff please make contact in advance and arrange for a convenient time. It is unlikely that you will be able to meet with a member of staff if you come in to college without a pre-arranged meeting booked and we would strongly discourage parents from doing so except in an emergency.

Behaviour and Wellbeing

Ernest Bevin College takes behaviour seriously: good behaviour helps all students to be successful.

The college has a clear code of conduct and discipline procedures which is explained to students and their families before joining the college. We ask everyone to sign an agreement and agree to abide by its terms so that everyone can benefit from a calm environment.

Students who fail to meet the expectations of the code of conduct can expect to have sanctions applied. The college runs detentions with staff, departments and year teams. There is also a higher level of sanction which includes community service. On occasion students will be placed in the reflection room, out of general circulation for a time.

College staff use restorative justice techniques to resolve issues and to improve behaviour; this is a successful technique for resolving arguments and encouraging students to take responsibility for their actions.

WELLBEING

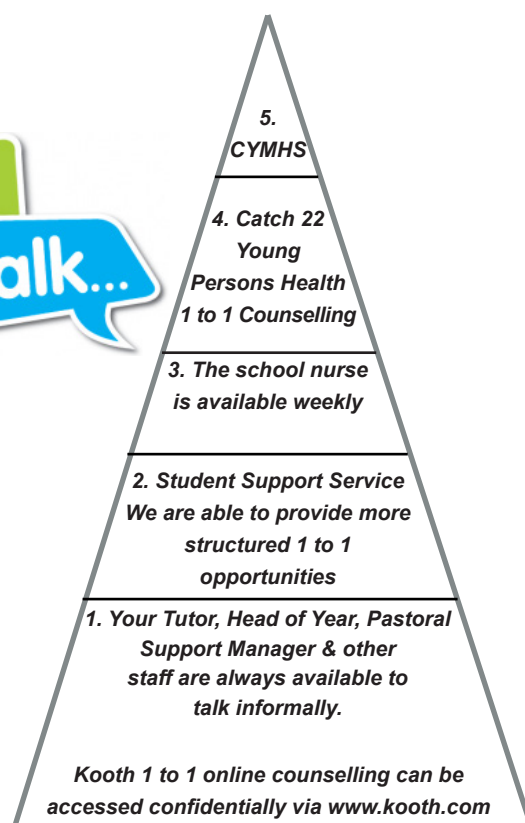
The college takes its responsibilities towards the wellbeing of its students and staff very seriously and promotes a programme of student support and wellbeing. The college has been recognised for its work in this area and awarded the Wellbeing at School Award



To access any of our talking support either speak to your Tutor, Head of Year or Pastoral Support Manager.

Do you need someone to talk to about how you are feeling or worries that you have?

Child and Young Persons Mental Health Service (CYMHS) provides help for those needing greater support.



MEDICAL NEEDS

Students with medical needs may keep prescription medications (asthma inhalers, epipens etc) in the Medical room. Complex medical needs will require a meeting and a plan.

Please fill in a medical Form with as much detail as possible and if you have any concerns talk to your son's Head of Year.

Parents: How can you help?

- Please support the college's behaviour policy and encourage your son to comply with the code of conduct
- Please seek help if you have concerns about your son's wellbeing
- Please keep the college informed about any medical conditions

Homework and CANVAS

HOMEWORK

Homework is an important part of secondary school education and students at Ernest Bevin College are encouraged to get into good habits early on in Year 7. Homework can help to extend learning, consolidate what they have learnt in class and encourage independent study.

Homework is set according to a timetable and is closely monitored by tutors and teachers. If students are having trouble completing homework, they should talk to the teacher who has set it ahead of the deadline. Computers are available in the library at lunch time and after school for students to do their homework. Incomplete or missing homework will be completed during a detention at lunchtime or after school.

CANVAS ONLINE LEARNING

At Ernest Bevin College, teachers use an online platform called CANVAS to set the majority of homework. Students are given a login with their usernames and passwords for CANVAS. Students are told to make a brief note in their planner reminding them of the homework set in each lesson and parents are asked to check the planner and remind their son to do the homework on time.

ACCELERATED READER

Accelerated Reader is a computer programme that helps teachers monitor children's independent reading. Boys at Ernest Bevin are encouraged to read at least one book every half term and should carry their book with them every day. The aim is that students can enjoy reading books at their own pace but continue to improve their comprehension skills.

All boys take a STAR reading test when they join the college to determine their reading level. Boys then pick a book at their reading level and read it at their own pace. When they have finished the book they take an online quiz to assess their understanding of the book.

Parents: How can you help?

- Help your child to develop a good homework routine
- Switch off or remove phones and other distractions whilst they are working
- Check your son's planner to make sure homework is being done on time
- Log in to Canvas as a parent regularly and check your son is up to date
- Encourage your son to check their homework for silly mistakes before submitting it
- Keep a note of your son's login for Canvas, Hegarty Maths, Kerboodle etc
- Contact your son's tutor or subject teacher if you have any concerns or your son is struggling with their homework
- Encourage your son to read for at least 20 minutes every day

Assessment

REPORTING

Parents receive an assessment report three times a year at the end of each term, which shows current progress in relation to minimum progress expectations or grades, these are sent home to parents via the Edulink app. In addition you will receive a tutor report at the end of each year.

PARENTS EVENING

There is a formal Parents' Evening once a year when parents have the opportunity to discuss their son's progress with subject teachers. These may be held via an online system called SchoolCloud. We encourage all parents to attend Parents' Evenings and to attend other information events that will take place during the year. For example, the Year 7 Learning Showcase in the autumn term offers parents the chance to come in to college and see work that their son and other boys in the year group have completed in their first few weeks. It also gives the parents the opportunity to meet with members of staff informally.

ASSESSMENT

The college normally holds an assessment week in June for all year groups to assess the progress of the learning that has taken place during the academic year. In Year 7 assessments normally take place in the classroom during lesson time but as students get older more formal examination-style assessments take place to familiarise the boys with public exam conditions.

GOING FOR GREEN

All students are given targets based on their Key Stage 2 Primary SATS results. These targets are aspirational to encourage all students to exceed expected progress. We have introduced a simple colour coded system to make it easier for students, parents and staff to understand how students are performing across all subjects.

We have introduced the language of 'Going for Green' to encourage all students to make better than expected progress.

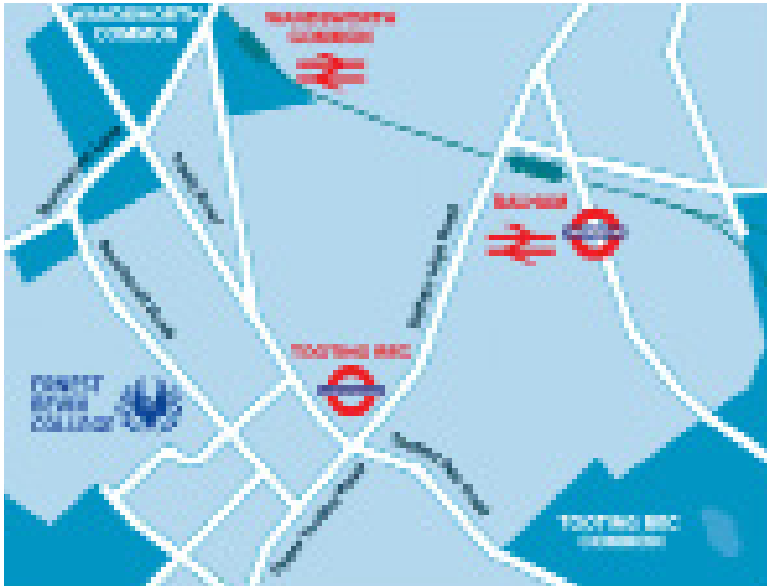
Blue	Outstanding Progress
Green	Exceeding Progress
Yellow	Expected Progress
Amber	Just below Progress
Red	Concern

Parents: How can you help?

- Please ensure you are receiving regular communications from the college via Edulink and look out for your son's report at the end of each term
- Attend Parents' Evenings and other events
- Help your son to prepare for assessments and exams by encouraging him to review or revise the work he has done
- Look out for revision tips that the college will send home and help your son to get into good habits early on

Travel to College

We encourage students to travel to college either by foot, by bike or by public transport in order to minimise congestion and the impact on the local community.



The college is located in Wandsworth, South London within easy walking distance of Tooting Bec underground station on the Northern Line and close to several bus routes.

By Tube:

We are a short walk from Tooting Bec tube station.

By Bus:

Routes 155, 219, 249, 319, 355, 690 all pass close by the college.

By Bike

Students should use the bike shed by the student entrance to lock their bikes safely. They should always wear a helmet and be vigilant when cycling on local roads. Students should wear high-visibility clothing and have lights if cycling in the dark and use a good quality D bike lock to lock their bike up in the designated areas. Students should not share a lock with friends.

For more information click on the link to the TFL website
(you will need to enter our postcode SW17 7DF)

[Transport for London](https://www.tfl.gov.uk)

Parents: How can you help?

- Please do a couple of practice runs with your son to ensure he knows his way to college and home again
- Encourage your son to travel to college with a friend or someone who lives nearby
- Please ensure he leaves in good time so that he is not running late
- Please remind your son to keep his mobile phone in a bag or pocket so that it is not visible on the way to college
- Encourage your son to cross the road at pedestrian and zebra crossings particularly at busy junctions such as Tooting Bec

Key Dates

Autumn Term 2022	
First day	Monday 5th September 2022
Half term	Monday 24th to Friday 28th October 2022
End of term	Friday 17th December 2022

Spring Term 2023	
First day	Tuesday 3rd January 2023
Half term	Monday 13th to Friday 17th February 2023
End of term	Friday 31st March 2023

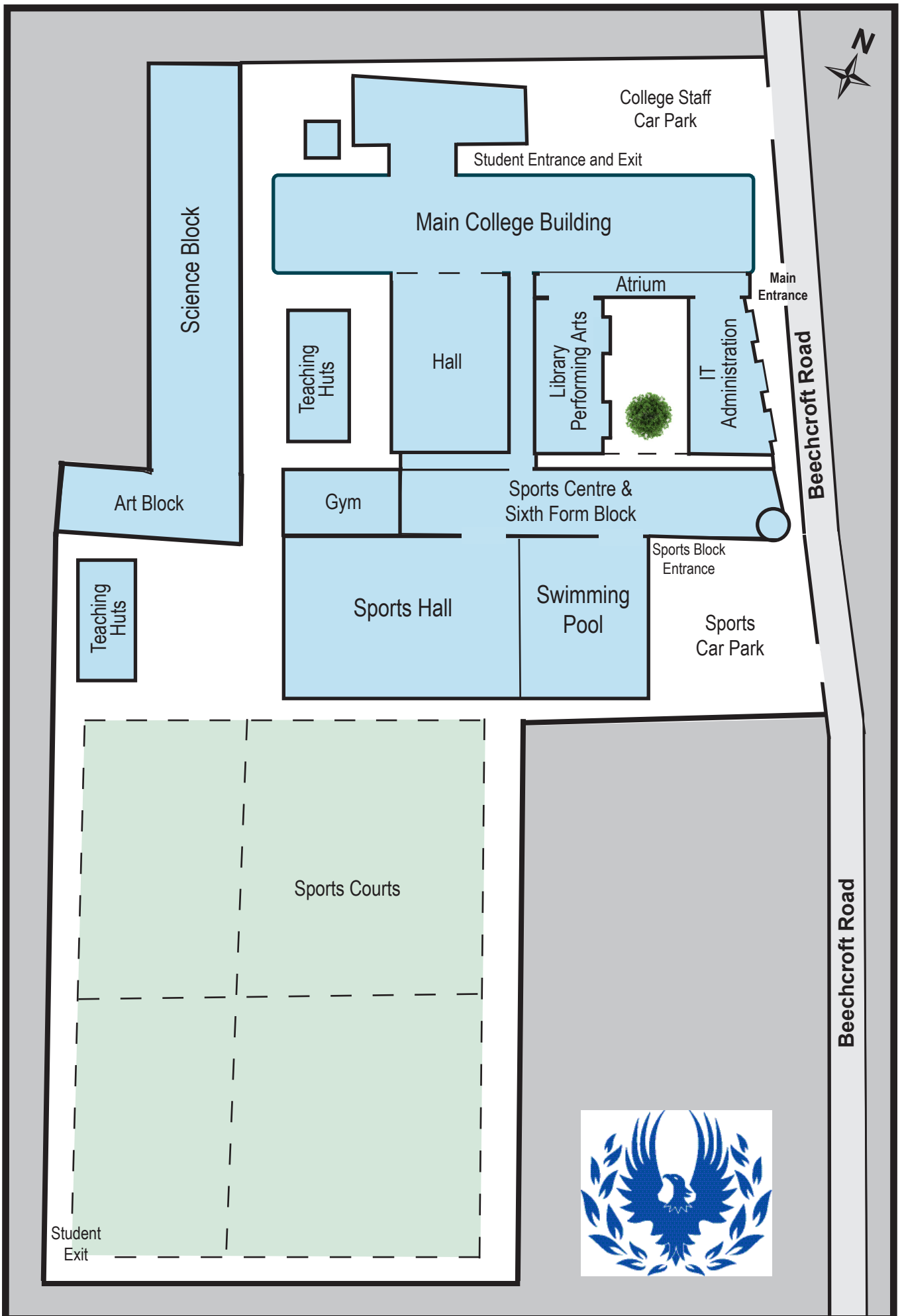
Summer Term 2023	
First day	Monday 17th April 2023
Bank Holiday	Monday 1st May 2023
Half term	Monday 29th May to Friday 2nd June 2023
End of term	Friday 21st July 2023



Calendar

There is a calendar available on the college website and in the Edulink app. Here you will find important dates to remember e.g. Parents' Evenings. Please check regularly for updates and look out for messages and reminders about these events via Edulink.

Ernest Bevin College - Ariel view of site



Friends of Ernest Bevin

Friends of Ernest Bevin (FEBS) is a charitable organisation which was set up in 1988 with the aim of advancing the education of students of the college by providing and assisting in the provision of facilities for education not normally provided by the Local Education Authority.

A group of parents and staff relaunched FEBS in 2019 to create a welcoming environment for families, staff and supporters of Ernest Bevin College and to raise money to support college activities (eg library books, computers, sports equipment etc).



Welcome Coffee Morning

We will be holding a Coffee morning to welcome parents new to the college and we look forward to seeing as many Year 7 parents as possible. Please look out for a message on Edulink for details about this event.

Other ways to help

FEBS on Amazon

[Amazon Smile](#)

FEBS is registered as a charity with the online retailer Amazon and we are asking everyone to use this link when they shop as a small percentage of every transaction will be donated to the college.

Match Funding

One of the ways to raise additional money for the college is through match funding. An increasing number of companies operate a match funding scheme whereby they match charity fundraising undertaken by their employees. As FEBS is a registered charity we can benefit from your involvement, however big or small, at any fundraising college event. Your participation might be, for example, managing a stall or helping with a raffle. Both qualify as assisting with fundraising. If you think your employer offers a match funding scheme, and you'd like to get involved please contact febssw17@gmail.com so that we can understand how to comply with their requirements.

Get in touch

If you would like to find out more please get in touch with us. FEBS is newly formed, open to ideas and looking for keen volunteers to help.

Email: febssw17@gmail.com

FEBS Registered Charity Number: 800439



Ernest Bevin College

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